

## **Indiana Licensed Child Care Director's Advisory Board May 16, 2019 Minutes**

Those in attendance (in person or via conference call): Janet Couch, Louann Gross, Noel Hanson, Connie Hire, Carol Johnson, Kimberly Kulpa, Amy Ledbetter, Cathy Lehman, Pam Roadruck, Debbie Rowan. Reported absent: Marie Pace

The meeting called to order at 1:00 with introductions. There were no additions or corrections to the February 21<sup>st</sup> Minutes. Debbie Rowan motioned to approve and Janet Couch seconded them. Minutes approved.

Updates from OECOSL: Amy Ledbetter (sitting in for Debbie Sampson). Reported several out in the field.

New Provider Portal (Service Area 6) being rolled out with electronic submissions, in lieu of paper. Staff will do their own consent forms. State rollout this summer (no date yet). Letter will be out soon.

Restructuring at the Bureau: Lisa Clifford, Director, Amy Ledbetter NW, Beth Kumfer NE, Nancy Chew SE, Samantha Mann SW

OMWP- expanded but no more money going in- may reallocate funds. Maybe we will invite Beth Barrett to next meeting.

Market rate revision happening? Amy L. not sure. Carrie Gray could come in and share what she knows.

Other discussion:

Carol Johnson went to national conference and heard an attorney speak about not allowing staff to have cell phones due to so many cases being brought up. Louann reported she may not be able to allow smart watches in the classroom. Discussion followed on taking photos with phones as this is helpful with capturing "teachable moments" and is truly a sign of the times. Tablets vs. phones- blocks on tablets, not personal phones. Much to consider.

Noel raised the issue on classroom lighting, trying to make "cozy" vs. bright overhead lights. Need 50 foot-candles over work stations (70 in kitchens) and other areas of the room can be dimmed. Question in reference to a child at naptime and the lights being left on because one child is awake. More discussion is needed regarding this!

Would like to see Provider's response on Plans of Correction where we currently only see date of correction. In a transparent world of accountability, like today, this could be an education/quality piece for improvement. This will be added to the August agenda for further insight!

Noel also concerned about finding qualified staff, even aides. The commitment, responsibilities, pay, etc. Some give no notice and two weeks is hard to replace.

Further discussion revolved around the pre-K's in the schools, thus leaving infants and toddlers in centers.

Are we over-qualifying ourselves? Drug testing- if we require it, we have to pay for it!

Training changes coming from the R & R's.

Regulation revision? Nothing currently. Have had a lot with CCDF.

I phones on walks vs. center tablets? Interpretation needed. Licensing thought it was a supervision issue when a staff person reported looking at their phone to get the time.

Names of Board members needed.

Next meeting August 22, 2019 at 1:00.

Meeting adjourned at 2:00pm

Submitted by Connie Hire, Secretary May 16, 2019